

AGING (ife CARE™ ASSOCIATION

POLICY FOR ALCA COMMITTEE PARTICIPATION

PURPOSE:

The Committees of ALCA are delegated by the Strategic Objectives created by the Board of Directors. Inherent in that responsibility is to promote the Mission of ALCA, to focus on the professionalization of Aging Life Care™ / Care Management, to increase the education of our members, and to have member-driven collaborative input within the membership.

To that end, it is important that those who have expressed interest in joining a committee, be present and participate on conference calls regularly and come prepared with ideas and insight as to the focus of the committee agenda.

CRITERIA FOR COMMITTEE MEMBERSHIP:

- Each Committee Chair will determine the appropriate size of their committee. Committee members will be chosen with the intention of providing:
 - diverse professional licenses and certifications,
 - diverse levels of membership,
 - a varied geographic representation,
 - varied size of practice represented,
 - full participation on conference calls, and
 - commitment to a collaborative work ethic that promotes the growth and professionalization of ALCA.
- ALCA membership dues must be current.
- Prior or current committee participation at the Chapter level is recommended. This is to insure some knowledge of ALCA in order to be a fully contributory member.
- It is expected that members of a Committee attend all meetings. If a Committee member has 2 unexcused absences in a row and/or 3 excused absences within in a year, the Committee Chair will speak with that member, determine if they are committed to the work of the Committee, and replace that member if a commitment cannot be confirmed. The intent of this procedure/practice is to insure an effective working environment for the Committee.

Approved by the Board of Directors on October 18, 2012